

Hochschule für Technik Stuttgart
Studentische Abteilung
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70174 Stuttgart

Application for a tuition fee reduction because of the caretaking of a child

Matriculation Number _____
Name, first name _____
Street _____
City _____
First semester for the
reduction _____

Note: The application for a tuition fee reduction should be turned in as following:

- For the summer term, please turn in your request for a tuition fee reduction until December 15th of the previous year, but very latest by the beginning of the summer term.
- For the winter term, please turn in your request for a tuition fee reduction until June 15th of the same year, but very latest by the beginning of the winter term.

The deadline is a term of exclusion! Without an approved tuition fee reduction request the whole tuition fee amount is due and must be paid. Please note that just the application for a tuition fee reduction is not enough to get the reduction granted, the following items also have to be provided.

I herewith request a tuition fee reduction because I am meeting the requirements in regard to § 3 Section 1, Number 1 of the master programme in international project management tuition fee statute. I am raising and taking care of a child who will not be 15 years old by the time the semester will start.

Necessary documents:

- Copie of the child's birth certificate
- Meldenachweis (proof of residency) of the child, the family and/or the applicant for this reduction
- In regards to children from a non-married couple who does not live with the applicant, please add a proof of fatherhood and please add proofs that the child is being raised and cared for by you (for example a child custody attestation from a court)

Confirmation

I confirm that I am raising and taking care of a child who by the beginning of the semester has not yet reached the age of 15. Any changes in this statement of affairs will be conveyed to the Studentische Abteilung of the HfT Stuttgart. I am aware that is illegal and chargeable to not convey relevant information or to lay about any of these information.

Date, Signature